

## Statewide Healthcare Coalition Steering Committee Meeting – 7/21/2014

| Topic   | Discussion   | Outcome/Action Items  |
|---|--|---|
| <b>Welcome and Introductions</b>  | The members of the group introduced themselves and were welcomed to the meeting.   | Sign in sheet is attached   |
| <b>Review &amp; Approval of April Meeting Minutes</b>   | <ul style="list-style-type: none"> <li>Meeting minutes were not readily available for members to vote on. The approval of meetings will occur when these July meeting minutes are distributed.</li> </ul>  | <p><b>Outcomes -</b><br/>Waiting on approval via email.</p> <p><b>Action items:</b></p> <p>Emily will send out April 2014 meeting minutes for approval via an email vote.</p> |
| <b>VOAD &amp; SE Kansas Public Health Representative</b>  | <ul style="list-style-type: none"> <li>Mark Stump is now representing VOAD and the SE public health representative is still being decided by the region. Ed Garner retired in June 2014.</li> </ul>  | <p><b>Outcomes -</b><br/>None</p> <p><b>Action items:</b><br/>none</p>  |
| <b>Public Safety Broad Band Network, FirstNet – Craig Divoll and Michaela Isch, KDEM Office of Emergency Communications</b> | <ul style="list-style-type: none"> <li>Michaela provided an update on the 800mhz radios in the state. She mentioned she is available to do trainings to hospitals and health departments. These trainings are 20-30 minutes in length.</li> <li>EMS providers are being encouraged to use 800mhz once they get out of range on a transport.</li> <li>The monthly testing is occurring and if health departments wish to participate they are more than welcome to do so, just contact Michaela Isch at <a href="mailto:Michaela.a.isch.nfg@mail.mil">Michaela.a.isch.nfg@mail.mil</a> or 785-274-1248. Once a drill is complete, Michaela provides the results.</li> <li>Through the Office of Emergency Communications there are deployment resources: 2 COWS (communication on wheels). One is located in Topeka, the other in Wichita. When a COW is deployed one technician is sent with the COW and it takes 30/45 minutes to set it up. If you have an event and wish to have a COW there, please contact her department and they can arrange it. The department is looking at doing 4-6 community events</li> </ul> | <p><b>Outcomes –</b><br/>None</p> <p><b>Action Items:</b><br/>None</p>  |

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|  | <p>during the year.</p> <ul style="list-style-type: none"> <li>• Craig Divoll presented on FirstNet and the initiative to develop a wireless broadband service that is dedicated to public safety. FirstNet is housed in the U.S. Dept of Commerce.</li> <li>• All states must have a local radio access network (RAN) that connects to the FirstNet core. By law, FirstNet is responsible for working through the designated state point of contact (Craig) to consult with states, local communities, tribal governments and first responder to gather requirements for developing its RAN deployment plan.</li> <li>• Kansas' state consultation with FirstNet is planned for mid-August.</li> <li>• For more information go to <a href="http://www.firstnet.gov">www.firstnet.gov</a>. Also, the handout is attached the email with these meeting minutes.</li> </ul> |   |
| <b>Abstract Submission for the National Healthcare Coalition Conference – Emily Farley</b>       | <ul style="list-style-type: none"> <li>• We had three abstract submissions: Charlie and Emily submitted one for the statewide HCC steering committee, Karen Luckett and Richard Everett submitted one for the SW Kansas radio project, and Terry David submitted one on MERGe.</li> <li>• Registration is to be open mid-July.<br/><a href="http://healthcarecoalitions.org/nhcrc-conference/">http://healthcarecoalitions.org/nhcrc-conference/</a></li> </ul>   | <p><b>Outcomes –</b></p> <p><b>Action items –</b></p>   |
| <b>Fiscal Stewardship Policy for National Healthcare Coalition Conference – Tabetha Mallonee</b> | <ul style="list-style-type: none"> <li>• For those individuals attending the conference through a KDHE scholarship, each person will need to fill out a W9 and a Request to Pay Stipend or Training Expense form provided by KDHE.</li> <li>• KDHE Preparedness Program provided a HCC Development Funding Memo on July 19, 2013. The memo addresses how reimbursement should work for members regarding which funding streams to utilize for this steering committee. KDHE will have an internal discussion to address funding for conferences.</li> <li>• KDHE provided examples of the State of Kansas' travel reimbursement policy. The steering committee decided to recommend that the coalitions should utilize the KDHE/State of Kansas Travel Reimbursement rates when funding coalition</li> </ul>  | <p><b>Outcomes –</b></p> <ol style="list-style-type: none"> <li>1. KDHE Scholarship funds will go to the 8 At-Large members on the steering committee to attend the national healthcare coalition conference in Denver in December 2014.</li> <li>2. It's recommended that coalitions adapt the KDHE/State of Kansas reimbursement rates.</li> </ol> <p><b>Action items –</b></p> <ol style="list-style-type: none"> <li>1. Emily will send the W9 and Request Stipend documentation to the steering</li> </ol> |

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|  | <p>members to attend conferences.</p> <ul style="list-style-type: none"> <li>Ron Marshall indicated the fewer checks, the better for reimbursement. Each coalition member who travels should provide receipts to the regional coordinators who will then send an invoice into Ron.</li> </ul>  | <p>committee At-Large members to fill out and return by August 29. The Stipend document doesn't need to be returned until after the conference.</p> <p>2. If an at-large member is unable to attend the national HCC conference, Emily will ask the large steering committee to please provide insight on who should attend in their place as a subject matter expert.</p>   |
| <p><b>Coalition Exercise Planning Committee Update- Tami Wood</b></p>  | <ul style="list-style-type: none"> <li>Tami still needs the contact information from members. The healthcare leadership course in Aniston is being looked at to send the planning group to which will utilize the experience to develop the exercise</li> <li>Looking at April 2017 for the exercise to be conducted at Crisis City.</li> </ul>  | <p><b>Outcomes –</b></p> <p>Planning Group:</p> <ul style="list-style-type: none"> <li>Tami Wood – convener</li> <li>Tom Pletcher</li> <li>Bryan Brady</li> <li>Julie Schmidt</li> <li>Michael Burkhart</li> <li>Ron Marshall</li> <li>Cary Gerst</li> <li>Lisa Williams</li> <li>Terry David</li> <li>Shona Gleason</li> </ul> <p><b>Action items –</b></p> <p>1. Committee members – please send contact information to Tami Wood.</p> |
| <p><b>Long-term care subcommittee – Karen Luckett, Sue Cooper, Virginia Downing, Shona Gleason, Cary Gerst</b></p> | <ul style="list-style-type: none"> <li>Virginia and Karen have been working with a gentleman from the ADA on who to talk to about at-risk populations. Karen would like to send an invitation to the gentleman to present at the steering committee.</li> <li>Leading Age needs to be approached again about who we are and the need for participating of long-term care in the coalitions. Steve Hoeger mentioned he discussed this matter with a CEO in</li> </ul> | <p><b>Outcomes –</b></p> <p>Long-term care subcommittee<br/>Cary Gerst<br/>Karen L – lead<br/>Sue Cooper<br/>Virginia Downing<br/>Shona Gleason</p>  |

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|  | <p>Johnson County from a long-term care facility and he is going to follow-up with Leading Age.</p> <ul style="list-style-type: none"> <li>Virginia Downing and Shona Gleason have several contacts at the Kansas Department of Aging and Disability Services and will provide Emily Farley with contact information to see if an article can go into the Sunflower Connection newsletter to all licensing long-term care facilities.</li> </ul>   | <p><b>Action items –</b></p> <ol style="list-style-type: none"> <li>Virginia will send Emily contact information for KDADS.</li> </ol>   |
| <b>501c3 Status for HCCs through KHERF – Ron Marshall</b>                              | <ul style="list-style-type: none"> <li>Ron checked with KHERF about being a sponsor as a non-profit 501c3, however sustainability and legal issues are a concern and at this time KHERF is not interested in pursuing sponsorship.</li> <li>It was determined that local organizations should be look at for fiscal agent. Mark Stump, Karen Luckett and Virginia Downing will try to research local 501c3 processes to report on next meeting.</li> </ul>   | <p><b>Outcomes –</b><br/>None</p> <p><b>Action items –</b></p> <ol style="list-style-type: none"> <li>Mark, Karen and Virginia will report on their findings at the October meeting.</li> </ol>  |
| <b>Coalition Charters and info on KDHE website – Emily Farley</b>                      | <ul style="list-style-type: none"> <li>All seven healthcare coalition charters are up on the website at <a href="http://www.kdheks.gov/cphp/hcc.htm">http://www.kdheks.gov/cphp/hcc.htm</a></li> <li>Meeting minutes can be found at the same website.</li> </ul>  | <p><b>Outcomes –</b><br/>none</p> <p><b>Action items –</b><br/>none</p>  |
| <b>Department of Transportation Regional Safety Coalitions – Danielle Marten, KDOT</b> | <ul style="list-style-type: none"> <li>Danielle Marten presented a new initiative set forth by KDOT to form regional safety coalitions. She is looking at the steering committee to get ideas on if the seven preparedness healthcare coalitions could have a subcommittee for traffic safety.</li> <li>Several questions came up such as: Where is the responsibility going to fall? Will it take it away from what we are already doing?</li> <li>Danielle will be visiting the Northwest HCC on July 23 to present and gather input form the coalition if this is a good idea or not.</li> <li>Her presentation is attached to the email that these meetings minutes were attached to.</li> </ul> | <p><b>Outcomes –</b></p> <ol style="list-style-type: none"> <li>Danielle will come back in October to discuss what type of input and decisions were made about a subcommittee.</li> </ol> <p><b>Action items –</b></p> <ol style="list-style-type: none"> <li>If coalitions are interested in having Danielle out before the October meeting, you can contact her at <a href="mailto:dmarten@ksdot.org">dmarten@ksdot.org</a> or 785-296-0324</li> </ol> |

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| <b>Southeast Kansas HCC<br/>Response to the Baxter<br/>Tornado – Fred Rinne<br/>and Janis Goedeke</b> | <ul style="list-style-type: none"><li>• Fred and Janis presented on what occurred during the Baxter Springs tornado and what lessons were learned. Some examples:<ul style="list-style-type: none"><li>• Use of the radios</li><li>• Information sharing</li><li>• Badging (which was really important in the response)</li><li>• COOP plans (health depts. have these but hospital do not, but are now working on them)</li><li>• MOUs (getting them in place)</li><li>• Liaisons need to be in the EOC</li></ul></li></ul> | <b><i>Outcomes –</i></b><br>None<br><br><b><i>Action items –</i></b><br>None |
| Next Meeting  | <ul style="list-style-type: none"><li>• October 20, 10-2, Salina, KS at the Rolling Hills Conference Center</li></ul>  |  |

# Attendance Sign In Sheet

Course Title: KDHE-BCHS: KS Healthcare Coalition Steering Committee Meeting July 2014  
(1050996)

Provider Name: Preparedness Program, BCHS, KDHE

Course Date: 7/21/2014 10:00:00 AM CT

Accredited by:

Session Name: Salina - Rolling Hills Conference Center on July 21, 2014

Instructor/No.:


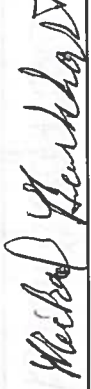


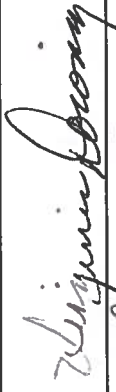


Course ID: 1050996

Credit Type:

Session Address: 625 N. Hedville, Rd, Salina, Kansas, 67401, United States

Credit Hours:

Provider Number:

| User Name                                       | Organization  | Address  | Business Phone               | Professional No. | Signature  |
|---|---|--|------------------------------|------------------|--|
| Email   | Title   |  | Fax                          |                  |  |
| Bryan Brady<br>bbrady@firstcareclinic.com       | First Care Clinic, Inc.<br>CEO  | 105 W 13th St<br>Hays, KS 67601, United States                       | 7856214990                   |                  |    |
| Michael Burkhart<br>mburk@fairpoint.net         | Ford County<br>Public Information Officer   | 2350 Matt Down Lane<br>Dodge City, KS 67801, United States           | 620-225-5353                 |                  |    |
| Dennis Colsden<br>dennis.e.colsden.nfg@mail.mil | Kansas Department of Emergency<br>Management<br>HS Regional Coordinator                         | 2910 Arnold Avenue<br>Salina, KS 67401, United States                | 785-207-1558<br>785-820-2869 |                  |    |
| Susan Cooper<br>scooper@srfhc.com               | Salina Regional Health Center<br>RN, Regional Coordinator                                       | 400 S Santa Fe Avenue<br>Salina, KS 67401, United States             | 785-452-7165<br>785-452-6116 |                  |   |
| Craig Divoll<br>craig.a.divoll2.nfg@mail.mil    | Office of Emergency Communications<br>Public Safety Broadband Outreach<br>Coordinator           | 1197 CR 6<br>Minneola, KS 67865, United States                       | 785-221-8565                 |                  |  |
| Virginia Downing<br>coats1960@gmail.com         | Lifestyles, LLC<br>RN   | 6 E Lake Road/PO Box 124<br>Anthony, KS 67003, United States         | 620-243-2520<br>620-842-3488 |                  |  |
| Richard Everett<br>richard@swkhi.org            | Southwest Kansas Health Initiative &<br>Western Pyramid Regional Group<br>Regional Coordinator  | 3502 N Road I<br>Johnson, KS 67855, United States                    | 620-492-1930<br>620-492-1723 |                  |  |
| Emily Farley<br>efarley@kdheks.gov              | Kansas Department of Health and<br>Environment<br><del>Planning and Volunteer Coordinator</del> | 1000 SW Jackson Street, Suite 340<br>Topeka, KS 66612, United States | 785-296-5201                 |                  |  |

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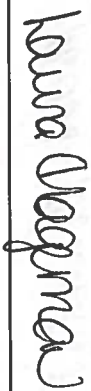


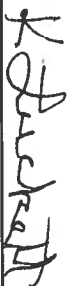
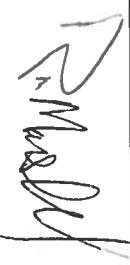
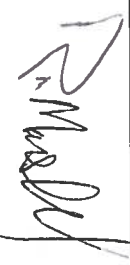
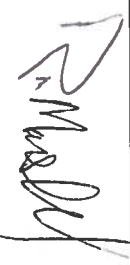
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|--|---|--|------------------------------|------------------|--|
| Cary Gerst<br>cgerst@jocogov.org                 | Johnson County<br>Assistant Director  | 111 S Cherry Street, Suite 100<br>Olathe, KS 66061, United States  | 913-715-1005                 |                  |  |
| Shona Gleason<br>sgleason@gcmc.ws                | Gove County Medical Center<br>RN, DON   | PO box 129<br>Quinter, KS 67752, United States                     | 785-754-3335                 |                  |   |
| Laura Hageman<br>schdlaura@rrtalnet.net          | Smith County<br>RN/Administrator/Local Health Officer   | 119 S Main Street<br>Smith Center, KS 66967, United States         | 785-282-6656                 |                  |   |
| Steven Hoeger<br>shoeger@kumc.edu                | University of Kansas Medical Center<br>Regional Hospital Emergency<br><i>Preparedness Coordinator</i> | 3901 Rainbow Blvd, MS 3004<br>Kansas City, KS 66160, United States | 816-858-2550<br>913-688-8301 |                  |   |
| Michaela Isch<br>michaela.a.isch.nfy@mail.mil    | Adjutant General's Office<br>Communication Training & Ex Specialist                                   | 2800 SW Blvd<br>Topeka, KS 66639, United States                    | 785 274-1248<br>4            |                  |   |
| Charlie Keeton<br>Charlie.Keeton@wesleymc.com    | Wesley Medical Center<br>South Central Regional Coordinator   | 550 N Hillside Avenue<br>Wichita, KS 67214, United States          | 316-962-8237<br>316-962-2668 |                  |   |
| Karen Luckett<br>karenluckett@catholichealth.net | St Catherine Hospital<br>Regional Coordinator   | 401 E Spruce Street<br>Garden City, KS 67846, United States        | 620-272-2368                 |                  |   |
| Ron Marshall<br>marshall@kha-net.org             | Kansas Hospital Association<br>Consultant   | 215 SE 8th Avenue<br>Topeka, KS 66603, United States               | 785-224-8152<br>636-329-3887 |                  |   |



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| User Name                                 | Organization  | Address  | Business Phone               | Professional No.      | Signature                |
|---|---|--|------------------------------|-----------------------|--------------------------|
| Email                                     | Title   |  | Fax                          |                       |                          |
| Cindy Mullen<br>cmullen@st-tel.net        | West Central Public Health Initiative<br>Regional Public Health Coordinator | 3413 Zest Avenue<br>Oakley, KS 67748, United States                  | 785-672-0099<br>785-672-0099 |                       | <i>Cindy Mullen</i>      |
| Jason Orr<br>jorr@rileycountyks.gov       | Riley County<br>Public Health Emergency Preparedness<br>Coordinator         | 2030 Tecumseh Road<br>Manhattan, KS 66502, United States             | 785-776-4779<br>785-565-6566 |                       |                          |
| Samantha Ramskill<br>sramskill@kdheks.gov | Kansas Department of Health and<br>Environment<br>Program Consultant        | 1000 SW Jackson Street, Suite 340<br>Topeka, KS 66612, United States | 785-296-5459                 |                       | <i>Samantha Ramskill</i> |
| <i>Janae Schoenke</i>                     | <i>Lower 8 of SEE</i>   | <i>Atterburg, KS</i>   | <i>620-231-541</i>           | <i>Janae Schoenke</i> |                          |
| Tabetha Mallonee                          | KDHE  | Topeka KS  | 785-296-8115                 |                       | Tabetha Mallonee         |
| Julie Schmidt                             | NE KS   | Topeka, KS   | 785-295-8180                 |                       | Julie Schmidt            |
| Tami Wood                                 | NWKS  | Hays, KS   | 785-639-                     |                       | <i>Tami Wood</i>         |
| Mark Stump                                | United Way (UOAD)   | 245 N. Water, Wichita<br>KS 67202 316-267-1321                       | 0594                         |                       | <i>Mark Stump</i>        |
| Danellie Martin                           | KDOT  | Topeka, KS   | 785-296-0321                 |                       | <i>Danellie Martin</i>   |
| Kari Wilkins                              | KDHE  | Topeka   | 785-296-1984                 |                       | <i>Kari Wilkins</i>      |